

**Citizens' Oversight Committee
of the Cajon Valley Union School District**

**Wednesday, January 8, 2020
9:00 AM**

**Cajon Valley Middle School
Principal's Conference Room
550 East Park Avenue
El Cajon, CA 92020**

MEETING AGENDA

- 1. Call to Order**
- 2. Welcome and Roll Call**
- 3. Approval of Minutes**
- 4. Project Updates**
- 5. Budget Updates**
- 6. 2020 Bond Measure (PROP "L")**
- 7. Annual Bond Audit Report**
- 8. Annual COC Report to the Community**
- 9. Discussion/Other**

Next meeting: Wednesday, April 8, 2020, 9:00 AM
Cajon Valley Union School District
750 E. Main Street/Professional Development Room 1



Cajon Valley Union School District
750 East Main Street
El Cajon, CA 92020
(619) 588-3000
Website: www.cajonvalley.net

Citizens' Oversight Committee (COC) of the Cajon Valley Union School District

Minutes Unadopted

CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order by Deanna Markle on October 9, 2019 at 9:05 a.m. at the Cajon Valley Union School District.

Members Present: Steve Devan, Susan Holtz, Robert (Bob) Kiesling, Deanna Markle, and Sheri Runyen.

District Staff: Charles Allen, Scott Buxbaum, Sharon Clay, Sharon Dobbins, Jon Guertin, Vickie Hayman, and Lisa Krueger.

WELCOME AND ROLL CALL

Sharon welcomed everyone and introduced the new committee member, Susan Holtz, to the members who were not present at the July meeting.

APPROVAL OF MINUTES

The minutes from the April 10, 2019 meeting were approved on a motion made by Steve Devan, seconded by Bob Kiesling, and carried 5-0. The minutes from the July 10, 2019 meeting (previously tabled due to the lack of a quorum) were approved on a motion made by Bob Kiesling, seconded by Steve Devan, and carried 5-0.

PROJECT UPDATES

Sharon reviewed the status of the current bond projects, noting that the contingency budget has been increased due to the interest earned, along with the savings from the Vista Grande Modernization project.

Sharon reported that the Johnson Elementary School project has been designed and is awaiting DSA (Division of the State Architect) plan approval. Construction is expected to begin over winter break, with occupancy in the fall.

The District is currently planning the replacement of seven (7) portable classrooms at Naranca Elementary School with permanent buildings using contingency funds. The Naranca project is expected to begin in early summer 2020.

BUDGET UPDATES

Sharon reviewed the following budget information:

Prop C Budget Status Report: This report showed the total budget for each project, as well as the committed and expended amounts, and budget remaining. As of 6/30/19, there was \$19,187,883 remaining in unspent Prop C bond funds. Sharon also reviewed the cash flow overview report for Props C and D.

Prop EE Bond Fund: These reports showed the Bond authorization (issued and remaining), as well as revenues and expenditures. As of the 6/30/19 report date, there was an uncommitted fund balance of \$1,038,682, with a remaining authorization of \$14,000,000.

FACILITIES MASTER PLAN

Sharon reviewed the projects identified in the Facilities Master Plan and discussed the prioritization process. She highlighted that the District worked with a financial advisor to size a new bond measure so that the highest priority projects, such as security and replacement of portable classroom buildings, can be completed without raising property taxes above current rates. This measure will be on the March 3, 2020 ballot.

2020 BOND MEASURE

Deanna inquired as to a potential survey regarding the possible passage of the bond. Scott shared that a survey was conducted, which indicated likely passage by a small margin. Scott also pointed out that the fact that the bond is structured so that taxes will not increase should help with voter support, especially when they can see noticeable improvements to the schools in the community.

Further discussion ensued regarding improving the facilities at Flying Hills School of the Arts, which will be expanding to eight grade next year. Consensus was that improvements are needed to facilitate the school's performing arts focus, as well as new building being needed to accommodate growth.

Deanna inquired about funds for an IT upgrade, and it was shared that the new bond has some capacity for technology.

DISCUSSION/OTHER

Discussion ensued regarding voter profiles and the effects on local voting numbers, which was followed by discussion about charter schools and the effects of lower overall enrollment in Cajon Valley. Sharon shared that, despite charter schools attracting a number of students away from Cajon Valley, Flying Hills' enrollment has increased due to becoming a TK-7 campus and its branding as a performing arts school; next year it is expected to grow even more by adding 8th grade.

Further discussion was had about charter schools and the legal requirements for school districts to provide facilities when requested.

ADJOURNMENT

The meeting was adjourned at 10:20 a.m.

NEXT MEETING

The next COC meeting is scheduled for Wednesday, January 8, 2020 at 9:00 a.m. in Professional Development Room #1.



Consolidated Budget Status Report

Budgets versus Commitments and Expenditures for multiple Projects

Budget vs. Commitments and Expenditures

Project Name	Budget	Commitments		Expenditures		
	Total Budget	Total Commitments	Remaining Against Budget	Total Expenditures	Remaining Against Committed	Remaining Against Budget
D-7501 Water Line Replacement	54,892	54,892	-	54,892	-	-
D-7502 Security Cameras Upgrades	1,124,637	1,124,637	-	1,124,637	-	-
D-7503 Clock Systems Upgrades	76,507	76,507	-	76,507	-	-
D-7504 Playgrounds Upgrades	290,102	290,102	-	290,102	-	-
D-7505 GMS Gym/MP Bldg	13,035,706	13,035,706	-	13,035,706	-	-
D-7506 Electrical Upgrades	930,567	930,567	-	930,567	-	-
D-7507 CVMS New 2-Story Classroom Bldg	14,630,360	14,630,360	-	14,630,360	-	-
D-7508 HVAC	10,600,802	10,600,802	-	10,600,802	-	-
D-7509 FH MPR Remodel	587,462	587,462	-	587,462	-	-
D-7510 VG Modernization (2)	4,598,383	4,598,383	-	4,598,383	-	-
D-7511 RSD Modernization	4,469,732	4,469,732	-	4,469,732	-	-
D-7512 Technology Infrastructure	26,725,961	26,725,961	-	26,725,961	-	-
D-7513 Lexington Reconstruction	31,117,584	31,117,584	-	31,117,584	-	-
D-7515 EMS Gym/MPB, Admin & Kitchen	12,922,592	12,784,708	137,884	12,784,708	-	137,884
D-7516 MMS Gym/MPB & Renovations	12,199,114	12,199,114	-	12,199,114	-	-
D-7518 Erosion Control	65,000	-	65,000	-	-	65,000
D-7519 Fencing	1,311,138	1,311,138	-	1,311,138	-	-
D-7522 Parking Lot Upgrades	219,869	219,869	-	219,869	-	-
D-7524 Minor Renovations	314,945	314,945	-	314,945	-	-
D-7525 Security Lighting	400,400	60,099	340,301	60,099	-	340,301
D-7526 Sidewalk Upgrades	500,000	50,592	449,408	42,992	7,600	457,008
D-7527 Window Replacements	220,320	220,320	-	220,320	-	-
D-7528 Educational Technology	1,800,000	1,800,000	-	1,800,000	-	-
D-7529 MG New Classroom/Renovations	8,339,131	8,339,131	-	8,339,131	-	-
D-7531 AN New Classroom & Renovations	4,976,430	4,870,218	106,212	4,399,137	471,081	577,293
D-7532 JO New Classroom & Renovations	10,194,550	5,661,321	4,533,229	1,764,678	3,896,643	8,429,872
D-7533 NA New Classroom & Renovations	4,742,354	768,440	3,973,914	169,469	598,970	4,572,885
D-7540 Lighting Retrofit	587,709	587,709	-	587,709	-	-
D-7599 Contingency	1,084,443	-	1,084,443	-	-	1,084,443
D-7599 Program Management	4,350,000	3,627,673	722,327	3,470,676	156,997	879,324
Totals	172,470,689	161,057,970	11,412,719	155,926,679	5,131,291	16,544,010

Report Date:

1/7/2020

EDUCATIONAL TECHNOLOGY BOND FUND 2110 (PROP EE)

07/01/2016 - Current

DATE	BONDS AUTHORIZED	BONDS ISSUED	REMAINING AUTHORIZATION
Nov-16	20,000,000		20,000,000
Mar-17		6,000,000	14,000,000
Oct-19		7,000,000	7,000,000
TOTALS	20,000,000	13,000,000	7,000,000

	REVENUE	EXPENSES	FUND BALANCE
PROP EE PROCEEDS	13,000,000.00		13,000,000.00
INTEREST EARNED	154,615.04		13,154,615.04
EXPENSES		\$ 6,708,839.30	6,445,775.74
TOTALS	13,154,615.04	6,708,839.30	6,445,775.74

Encumbrances

\$ 384,577.67

Available Balance (Fund Balance less Encumbrances):

\$ 6,061,198.07

Report Date: 1/7/2020

EDUCATIONAL TECHNOLOGY BOND FUND 2110 (PROP EE) EXPENSES

PO/Ref #	Vendor Name	Description	Total Authorized Fund 2110 Amount	Check Date	Expenditures				Total Expenses	Encumbrances
					16/17	17/18	18/19	*19/20 to date		
1706014	Apple	Teacher Computers	\$ 240,383.10	5/12/2017	\$ 240,383.10				\$ 240,383.10	\$ -
1707275	Unistar	Student Computers	\$ 16,156.69	6/30/2017	\$ 16,156.69				\$ 16,156.69	\$ -
1704993	Apple	Teacher Computers	\$ 15,919.72	5/30/2017	\$ 15,919.72				\$ 15,919.72	\$ -
1704965	Unistar	Student Software	\$ 28,751.98	5/30/2017	\$ 28,751.98				\$ 28,751.98	\$ -
1705093	Unistar	Teacher Software	\$ 8,171.61	5/30/2017	\$ 8,171.61				\$ 8,171.61	\$ -
1704964	CDW	Chromebook Cabinets	\$ 8,617.78	5/30/2017	\$ 8,617.78				\$ 8,617.78	\$ -
1800530	CDW	Student Computers	\$ 99,599.25	9/8/2017		\$ 99,599.25			\$ 99,599.25	\$ -
1800915	Apple	Teacher Computers	\$ 53,722.27	9/12/2017		\$ 53,722.27			\$ 53,722.27	\$ -
1800574	Troxell	Classroom Technology	\$ 286,718.55	9/26/2017		\$ 286,718.55			\$ 286,718.55	\$ -
1800576	Pathway Comm	Classroom Technology	\$ 2,273.21	10/3/2017		\$ 2,273.21			\$ 2,273.21	\$ -
1800575	CDW	Classroom Technology	\$ 19,848.72	10/3/2017		\$ 19,848.72			\$ 19,848.72	\$ -
1801667	CDW	Student Computers	\$ 67,698.50	10/3/2017		\$ 67,698.50			\$ 67,698.50	\$ -
1801864	CDW	Student Computers	\$ 617,825.25	12/8/2017		\$ 617,825.25			\$ 617,825.25	\$ -
1803010	FIREFLY	Student Computers	\$ 29,038.25	12/21/2017		\$ 29,038.25			\$ 29,038.25	\$ -
1805873	FIREFLY	Classroom Technology	\$ 1,060.47	5/8/2018		\$ 1,060.47			\$ 1,060.47	\$ -
1805564	Apple	Student Computers	\$ 318,396.63	5/8/2018		\$ 318,396.63			\$ 318,396.63	\$ -
1805597	Troxell	Classroom Technology	\$ 1,390.32	5/24/2018		\$ 1,390.32			\$ 1,390.32	\$ -
Claims & Returns		Claims & Returns	\$ (6,523.34)			\$ (3,160.88)	\$ (3,362.46)		\$ (6,523.34)	\$ -
1806668	EN-NET SERVICES, LLC	Student Computers	\$ 194,850.00	8/24/2018			\$ 194,850.00		\$ 194,850.00	\$ -
1900092	CDW GOVERNMENT	Student Computers	\$ 1,217,041.88	1/17/2019						
1900686	APPLE INC.	Teacher Computers	\$ 131,082.40	2/21/19			\$ 1,217,041.88		\$ 1,217,041.88	\$ -
1900916	CDW GOVERNMENT	Student Computers	\$ 1,633,320.00	9/7/2018			\$ 131,082.40		\$ 131,082.40	\$ -
1901422	TROXELL COMMUNICATIONS	Classroom Technology	\$ 21,100.73	1/4/2019			\$ 1,633,320.00		\$ 1,633,320.00	\$ -
1902607	CDW GOVERNMENT	Student Computers	\$ 119,041.31	10/12/2018			\$ 21,100.73		\$ 21,100.73	\$ -
1902611	CDW GOVERNMENT	Student Computers	\$ 3,031.00	3/12/2019						
Claims & Returns		Claims & Returns	\$ (3,562.38)	06/21/2019			\$ 119,041.31		\$ 119,041.31	\$ -
Claims & Returns		Claims & Returns	\$ (1,991.62)	12/20/2018			\$ 3,031.00		\$ 3,031.00	\$ -
Claims & Returns		Claims & Returns	\$ (12,547.16)	2/14/2019			\$ (3,562.38)		\$ (3,562.38)	\$ -
1906278	TROXELL COMMUNICATIONS	Classroom Technology	\$ 7,193.22	2/22/2019			\$ (1,991.62)		\$ (1,991.62)	\$ -
Claims & Returns		Claims & Returns	\$ (4,311.81)	3/22/2019			\$ (12,547.16)		\$ (12,547.16)	\$ -
Claims & Returns		Claims & Returns	\$ (4,837.71)	5/10/2019			\$ 7,193.22		\$ 7,193.22	\$ -
Claims & Returns		Claims & Returns	\$ (1,330.73)	6/4/2019			\$ (4,311.81)		\$ (4,311.81)	\$ -
Claims & Returns		Claims & Returns	\$ (1,490.54)	6/14/2019			\$ (4,837.71)		\$ (4,837.71)	\$ -
12000095	AREY JONES	Student Computers	\$ 770,349.14	6/30/2019			\$ (1,330.73)		\$ (1,330.73)	\$ -
12000191	AREY JONES	Student Computers	\$ 834,099.53	6/30/2019			\$ (1,490.54)		\$ (1,490.54)	\$ -
12001046	AREY JONES	Student Computers	\$ 98,310.54	10/4/2019				\$ 770,349.14	\$ 770,349.14	\$ -
12004460	Apple	Teacher Computers	\$ 286,267.13	10/30/2019				\$ 834,099.53	\$ 834,099.53	\$ -
Claims & Returns		Claims & Returns	\$ (1,246.92)						\$ -	\$ 98,310.54
									\$ -	\$ 286,267.13
									\$ (1,246.92)	\$ -

\$ 7,093,416.97

\$ 318,000.88 \$ 1,494,410.54 \$ 3,293,226.13 \$ 1,603,201.75 \$ 6,708,839.30 \$ 384,577.67



**CAJON VALLEY UNION SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE
MEMBER TERMS**

MEMBER	TERM NO	TERM
STEVE DEVAN	1	6/01/2018 – 5/31/2020
VICTOR GARCIA	2	2/01/2019 – 1/31/2021
SUSAN HOLTZ	1	6/01/2019 – 5/31/2021
ROBERT KIESLING	2	6/01/2019 – 5/31/2021
PETER LUPO	2	2/01/2019 – 1/31/2021
DEANNE MARKLE	3	2/01/2019 – 1/31/2021
SHERI RUNYEN	2	1/01/2020 – 12/31/2021