



SPEECH LANGUAGE PATHOLOGIST

DIRECTLY RESPONSIBLE TO

Site Administrator or assigned designee

PRIMARY FUNCTION

Under the direction of the Director of Special Education and Pupil Services or designee, and the immediate supervision of the site principal, the Speech and Language Pathologist provides direct specialized instruction, services and consultation to support students who have disorders of language and speech which includes hearing, voice, pragmatics/social communication, expressive/receptive language, sound production, and fluency; performs comprehensive assessments; assists in planning, development, implementation and progress monitoring of individualized Education Plans (IEP) within legally mandated timelines; case manages students with speech and language disabilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Following referral and receipt of parent consent, assess present level of function and/or performance in areas related to speech and language for purposes of determining need for related service in the areas of speech, language, and/or hearing.
- Accurately administer and score standardized, norm referenced assessments, sharing results with multi-disciplinary team members.
- Use technically sound instruments that are not discriminatory on a racial or cultural basis and are provided and administered in the student's native language or other mode of communication.
- Administer assessments in accordance with any instructions provided by the publisher.
- Complete initial assessment, additional assessments and triennial re-evaluations within district, state and federal guidelines.
- Prepare a legally defensible written report of the results of the assessments that summarize and analyze the data and consider the effects of the environmental, cultural or economic disadvantage.
- Utilize comprehensive assessment results and/or formative assessment data to identify eligibility, present levels of functioning, draft measurable annual goals, determine appropriate level of service, and report progress on goals aligned to District required reporting periods.
- Case manage identified speech and language impaired students on assigned caseload, including but not limited to: write legally compliant IEPs, monitor annual/triennial timelines and; coordinate all supports and services as identified in the IEP (including but not limited to: transportation services, nursing/health services and other related services).
- Facilitate collaborative IEP meetings as Case Manager when appropriate.
- Participate as a member of the IEP team to develop IEP goals, objectives, adaptations, accommodations, modifications and instructional plans; implement and monitor the IEP.
- Facilitate parent input and participation, inviting interpreters to meetings when required.
- Organize identified students into instructional groups to provide an instructional program designed to address speech and language goals, which can include preschool and early start programs.
- Implement IEP as written; plan and provide evidence based instructional services and supports in order for students to receive educational benefit and progress on IEP goals.
- Collect and maintain data on IEP goals, using data to report progress.
- Keep accurate records/data of service minutes through SEIS service tracking and/or district adopted tracking system.

- Consult and work collaboratively with general education teachers, education specialists, and other related service providers to support the unique needs of students with speech, language and/or hearing disabilities across all settings.
- Coordinate and communicate with parents, teachers, school personnel, community agencies, and medical community as appropriate in management of student's communication delay, while maintaining confidentiality at all times.
- Provide the general education teacher with the current IEP At-A-Glance for each student on your caseload in his/her class.
- Perform observations, conduct assessments and participate in IEP meetings at private and/or Non-Public schools as necessary and assigned.
- Train and supervise Speech and Language Pathologist Assistants (SLPA) as required and in accordance with SLPA scope of practice.
- Maintain accurate information in district Special Education Information System (SEIS), including but not limited to; caseloads, affirmed IEPs, uploading reports/documents.
- Maintain legally compliant, organized special education files containing original signatures for students on caseload.
- Attend faculty meetings, in-service meetings, team meetings, group meetings, and/or department meetings as required.
- Cooperate with Special Education/District Office in distributing and collecting notices, forms, data, surveys, etc. as required by laws and/or policies.
- Plan and coordinate the work of Speech and Language Pathologist Assistants, interns, and or paraprofessionals (SECAs) as required/and or requested.
- Provide training and or recommendations for individual and/or small groups of staff to meet the unique needs of individual students.

KNOWLEDGE AND ABILITIES

Knowledge of:

- Federal and state laws and regulations surrounding special education, related services and district policies and procedures.
- Speech and language assessment functions; applicable and appropriate speech and language instruments, techniques, and procedures.
- Developmental characteristics of typically developing early start, pre-school, and school age students.
- Best practice behavior management strategies and techniques pertaining to the teaching and instruction of students with speech, language and/or hearing disabilities
- Technology, including computers, computer programs, multimedia devices.
- Augmentative and alternative communication (AAC).
- Socio-economic and cultural background differences of the general school population.

Ability to:

- Organize and maintain accurate caseload at assigned site/s.
- Establish and maintain cooperative and effective working relationships with others.
- Use calendaring and other organizational tools for effective time management.
- Use district, digital management information system (SEIS).
- Use copier machine, scan, fax, telephone, computer, and instructional tools.
- Communicate effectively both orally and in writing.
- Travel between work locations to provide services, attend meetings and in-service.
- Maintain confidentiality and use discretion.

WORKING CONDITIONS

ENVIRONMENT

- Indoor and outdoor work environment
- Office, classroom, non-public, or private school

PHYSICAL ABILITIES

- Bend at the waist, kneel or crouch to assist students
- Lift to assist students; lift to move equipment or materials
- Sit or stand for long periods of time
- Walk for extended periods of time/length to move around offices, campus, or community
- Hearing and speaking to exchange information and make presentations
- Hearing to respond to discrete differences in sound
- Seeing to read, prepare and review a variety of reports and to observe/monitor students
- Dexterity of hands and fingers to operate a computer keyboard

LICENSING/CREDENTIALS

Speech-Language Pathology Services Credential, Language, Speech & Hearing, or Clinical or Rehabilitative Services or equivalent

SALARY PLACEMENT

In accordance with Certificated Educators' Salary Schedule