



## **PRESCHOOL ASSESMENT TEAM**

### **GENERAL EDUCATION PRESCHOOL TEACHER**

#### **DIRECTLY RESPONSIBLE TO**

Site Administrator

#### **PRIMARY FUNCTION**

Provide appropriate instruction for children in a diagnostic classroom designed for preschool students and students transitioning from Early Start, referred to the district for comprehensive assessments; co-teach with the special education teacher, including providing direct supervision, care and instruction to preschool age children: plan and organize class activities; coordinate, direct and train classified staff on their responsibilities within the diagnostic class; observe students' skills; consult with parents and other preschool assessment team members and contribute to the Team Summary of Assessment; participate in Individualized Education Plan (IEP) meetings as the general education team member; make home visits as needed.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Collaborate with co-teacher to create developmentally appropriate lesson plans and learning experiences for students attending the diagnostic classroom.
- Co-teach in a diagnostic classroom with a special education teacher.
- In collaboration with co-teacher and other team members, observe students' skills and record observational data in the natural environment of the classroom using the Desired Results Developmental Profile 2015 (DRDP 2015) or other appropriate assessment.
- Intentionally plan classroom and outdoor activities to observe students during transitions, small group pre-academic activities, gross and fine motor activities, large group time, language, social interaction and play activities.
- Supervise indoor and outdoor play activities.
- Provide an environment conducive to maintaining each child's feelings of safety, security and positive self-worth.
- Develop and maintain a constant awareness for the health, well-being and safety of the children by following acceptable techniques and routines related to the daily schedule.
- Train and direct classified staff in their responsibilities within the diagnostic class.
- Provide input to the Team Summary of Assessment.
- Participate as the general education representative at IEP meetings and provide input to the present levels, modifications/accommodations sections of the IEP.
- Share ideas, information and work collaboratively on a team.
- Demonstrate consideration, respect and warm friendly interest in individual children and their families.
- Observe District standards as they reflect and relate to responsibility toward the children, parents, staff and community.
- Attend staff meetings, trainings, conferences and perform related activities as required or assigned.

#### **OTHER DUTIES AND RESPONSIBILITIES**

- Monitor parent sign in / out log
- Assist in the selection of instructional materials, supplies and equipment.

#### **JOB REQUIREMENTS**

- Child Development Teacher Permit or Children's Center Instructional Permit
- AA degree or higher preferred, but not required
- Current CPR and First Aid
- Minimum five years' experience teaching preschool-age students
- Inclusion experience desirable

- Knowledge of child development, child psychology, and developmentally appropriate behavior strategies
- Inclusion experience a plus
- Knowledge of preschool curriculum
- Ability to share ideas, information and to work collaboratively on a team.
- Personality that demonstrates enthusiasm and interpersonal skills to relate well with preschool students, parents, staff, administration and the community.

## WORKING CONDITIONS

### ENVIRONMENT:

- In Indoor, classroom setting or outdoor, playground setting

### PHYSICAL ABILITIES:

- Stamina and agility to stand, walk, run, sit, kneel, squat, crouch, bend, crawl, climb, and twist on a continuous basis during various classroom and playground activities
- Mobility sufficient to visit any location throughout the campus.
- Strength to regularly lift, move and/or carry preschool-aged children up to 40 lbs. and various items in the classroom/playground up to 25 lbs.
- Reach overhead, above the shoulders and horizontally.
- Dexterity of hand and fingers to grasp instructional materials and operate office equipment.
- Visual acuity to read text in a wide variety of typed/written formats and to visually supervise student during activities
- Hearing sufficient to understand and engage in conversation within normal speech ranges
- Clarity of speech sufficient to explain instructional concepts to children and to discuss them with adults

## SALARY

In accordance with the Preschool Teachers' Salary Schedule