



## CERTIFICATED JOB DESCRIPTION CAJON VALLEY UNION SCHOOL DISTRICT

### ENGLISH LANGUAGE ARTS FACILITATOR

#### DIRECTLY RESPONSIBLE TO

English Language Arts Coordinator

#### PRIMARY FUNCTION

- Design professional learning tailored to individual grade level teams and/or school sites
- Facilitate personalized professional learning
- Support classroom teachers to increase capacity in language arts, specifically in the area of instruction and pedagogy

#### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Work collaboratively and/or independently to plan, design, and facilitate professional learning, which include integrating technology and other support materials
- Develop, plan and schedule personalized professional learning based upon identified needs on a 1-on-1 or small group basis (includes lesson modeling and coaching)
- Work with teachers and principals to customize professional development at the grade and site level
- Support district professional learning
- Other duties as assigned

#### JOB REQUIREMENTS

- Knowledge of subject matter as evidenced by:
  - Multiple Subject or Single Subject Teaching Credential
- Minimum of three years successful classroom teaching experience
- Experience in multiple grade level teaching assignments preferred
- Experience teaching special populations including English learners and students with disabilities
- Strong interpersonal skills in working with administrators and teachers
- Knowledge of state adopted standards
- Experience in analyzing student data and work to determine appropriate interventions, supports, and extensions
- Work hours are consistent with normal District office hours up to an eight-hour day

#### SALARY

In accordance with the Certificated Educators' Salary Schedule