

# Personnel Commission

## Cajon Valley Union School District (CVUSD)

### Recruitment Plan for Director-Classified Personnel

*Presented by:*

Philip J. Gordillo

Executive Director, California Personnel Commissioner's Association (CSPCA)

September 24, 2020

# Revised Recruitment Schedule

## Director-Classified Personnel (CVUSD)

- ▶ Position opening date: Monday, September 28, 2020
  - ▶ Examination procedures are subject to change as deemed necessary by the Executive Director CSPCA on behalf of the Cajon Valley Union School District Personnel Commission.
- ▶ Application filing deadline: Monday, October 26, 2020; application packet and detailed resume
- ▶ Applicant review period: October 26-30, 2020
- ▶ Candidate invitations to oral panel examinations: Week of November 2, 2020
- ▶ Oral panel examinations: Week of November 9, 2020
- ▶ Final interview with Personnel Commission: Week of November 16 or at a mutually agreed upon date

# Potential Position Advertisements

## Director-Classified Personnel (CVUSD)

- ▶ CA School Personnel Commissioners Association (CSPCA) website & email listserv
- ▶ EDJOIN employment website
- ▶ CODESP website
- ▶ WRIPAC online newsletter
- ▶ CALGovHR website - \$
- ▶ CALJOBS website
- ▶ CASBO - HR - \$\$
- ▶ Careers in Government website
- ▶ IPMA-HR -Western Region and San Diego Chapter websites
- ▶ Google for Jobs
- ▶ Jobs Available online advertisement - \$

# Oral Panel Examination Composition

## Director-Classified Personnel (CVUSD)

- ▶ Two (2) Oral Panel Examinations
- ▶ General Fitness Panel:
  - ▶ One District representative
  - ▶ Two CSEA representatives
  - ▶ One CVAA representative
  - ▶ One CVSA representative
  - ▶ Facilitator: Mr. Philip J. Gordillo, CSPCA Executive Director
- ▶ Technical Fitness Panel:
  - ▶ At least three (3) Personnel Commission Directors
  - ▶ Facilitator: Mr. Philip J. Gordillo, CSPCA Executive Director

# Selection Committee Director-Classified Personnel (CVUSD)

- ▶ Three Current Personnel Commissioners
- ▶ Assistant Superintendent, Personnel Services
  - ▶ Will participate in questioning. Will not have a vote or be privy to confidential deliberation by Commissioners.

# Questions?

## Director-Classified Personnel (CVUSD)

# THANK YOU!



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Cajon Valley Union School District  
**Personnel  
Commission**  
SELECTION - ADVANCEMENT - SUCCESS THROUGH MERIT