



Cajon Valley Union School District  
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## Citizens' Oversight Committee (COC) of the Cajon Valley Union School District

### Minutes Adopted

#### CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order on March 9, 2016 at 4:10 p.m. at the Cajon Valley Union School District.

**Members Present:** Victor Garcia, Les Henderson, and Dick Nasif. Apologies: Deanne Markle, Linda Webb, and Timothy Zelt.

**District Staff:** Charles Allen, Scott Buxbaum, Sharon Clay, Sharon Dobbins, Leslie Greene, Jonathan Guertin, and Vickie Hayman.

#### WELCOME AND ROLL CALL

Sharon welcomed Committee members and staff.

#### APPROVAL OF MINUTES

The minutes from the September 9, 2015 and December 9, 2015 meetings were tabled until the June 8, 2016 meeting due to no quorum being present.

#### PROJECT UPDATE

Sharon presented a Power Point, reviewing the scope of work regarding Emerald Middle School, indicating that it is on track to occupy by 8/1/16. She continued sharing that the Magnolia Elementary School project will be constructed using the design-bid-build procurement method. The contractor has not yet been selected but will be awarded to the lowest responsible bidder. She reviewed the scope of work, sharing that DSA approval is expected by 5/4/16. Once plan approval is received, the bidding process can begin. Construction is expected to begin in late June. Sharon further discussed the list of renovations that are to be completed by 9/1/16, including the pending revision of the campus color scheme.

Rancho San Diego and Vista Grande Elementary schools will be undergoing renovations to reconfigure the building spaces so that the main offices are moved to the front of the campuses for improved security. Planning is just beginning, and construction is expected to be done over the summer of 2017.

#### BUDGET/EXPENDITURE REPORTS

Sharon reviewed the Program Budget and Consolidated Budget Status Report. Sharon shared that the adjustment made to the program management budget was to align with additional project revenue, still maintaining 2.6% of the total budget.

Sharon continued to discuss that Rancho San Diego and Vista Grande qualified for state matching grant funds totaling approximately \$3 million for their completed modernization projects; however, funding has not been received because the state modernization program is

out of money. Funding will be dependent on the passage of a state school facilities bond in November.

### **MEMBER TERMS**

Sharon reviewed members' terms, noting that Dick, Linda, and Tim have terms that will end on 5/31/16. Dick will continue for a 3<sup>rd</sup> term. Linda will be unable to continue. Her position will need to be filled by a representative from a Parent-Teacher Organization. Sharon will check with Tim to see if he is able to continue. Also, there is still a vacancy to fill the Taxpayer's Association membership position, formerly held by George Hawkins. The Taxpayers' Association has been notified and is working to identify a new member.

### **QUESTIONS/COMMENTS**

Dick commented on the amazing transformation of Lexington Elementary School, and Victor applauded the success of the Lexington Open House.

### **ADJOURNMENT**

The meeting was adjourned at 4:50 p.m.

### **NEXT MEETING**

The next COC meeting is scheduled for Wednesday, **June 8, 2016** at 4:00 p.m. in Professional Development Room #1.