

## ELEMENTARY SACK LUNCH REQUEST

2025 - 2026

Cajon Valley Union School District offers sack lunches for all students on authorized field trips.  
Completed form must be emailed to [sacklunches@cajonvalley.net](mailto:sacklunches@cajonvalley.net) at least **7 days prior to trip date**.

### TRIP INFORMATION

**Check if Preschool**

School: \_\_\_\_\_ Teachers: \_\_\_\_\_

Date of Trip: \_\_\_\_\_ Field Trip Destination: \_\_\_\_\_

### MEAL COUNTS and MENU & EXCESSIVE MEALS CHARGE-BACK

**NOTICE: Both of the following will result in charge-back to your school at \$6.70 for each meal.**

**1) Excessive meals that are ordered but not served; and, 2) Not returning completed Field Trip Tally Sheets to your school kitchen. Please order only for students who have requested a Sack Lunch.**

#### Total Meal & Student Count

Number of Meals Requested

Number of Students Attending

#### Meal Count for Each Entree

Count for PB "Jamwich"

Count for Deli Sandwich

### ALLERGENS

Please provide names of students with food allergens.

*(Allergen accommodations will be met if Child Nutrition has USDA required accommodation forms on record):*

- |          |          |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

### METHOD OF DELIVERY and CANCELLATION NOTICE



Please select one of the following options:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Option 1: Lunches placed on school bus at district office

Option 2: Lunches delivered to school kitchen. CN staff can tell you what time truck arrives.

Option 3: Trip organizer or designee will pick-up at Central Kitchen.

Option 4: Special arrangements made by contacting Jen Moore at 619-441-6189.

### IMPORTANT CANCELLATION INFORMATION:

★ **You are responsible for providing 24 school-day-hours notice to Child Nutrition when your field trip is cancelled and/or re-scheduled.**

★ **If cancellation notice is not provided, meals will be charged-back to your school at \$6.70 ea.**

CN Signature \_\_\_\_\_

Rev 8/2025