

ELEMENTARY SACK LUNCH REQUEST

2024 - 2025

Cajon Valley Union School District offers sack lunches for all students on authorized field trips. Completed form must be emailed to sacklunches@cajonvalley.net at least **7 days prior to trip date**.

TRIP INFORMATION

School: _____ Teachers: _____

Date of Trip: _____ Field Trip Destination: _____

MEAL COUNTS and MENU & EXCESSIVE MEALS CHARGE-BACK

NOTICE: Both of the following will result in charge-back to your school at \$6.00 for each meal. 1) Excessive meals that are ordered but not served; and, 2) Not returning completed Field Trip Tally Sheets to your school kitchen. Please order only for students who have requested a Sack Lunch.

Total Meal & Student Count

Meal Count for Each Entree

Number of Meals Requested

Count for PB "Jamwich"

Number of Students Attending

Count for Deli Sandwich

ALLERGENS

Please provide names of students with food allergens.

(Allergen accommodations will be met if Child Nutrition has USDA required accommodation forms on record):

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

METHOD OF DELIVERY and CANCELLATION NOTICE

✓ Please select one of the following options:

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Option 1: Lunches placed on school bus at district office |
| <input type="checkbox"/> | Option 2: Lunches delivered to school kitchen. CN staff can tell you what time truck arrives. |
| <input type="checkbox"/> | Option 3: Trip organizer or designee will pick-up at Central Kitchen. |
| <input type="checkbox"/> | Option 4: Special arrangements made by contacting Jen Moore at 619-441-6189. |

IMPORTANT CANCELLATION INFORMATION:

- ★ You are responsible for providing **24 school-day-hours** notice to Child Nutrition when your field trip is cancelled and/or re-scheduled.
- ★ If cancellation notice is not provided, meals will be **charged-back** to your school at **\$6.00 ea.**

CN Signature _____