



Cajon Valley Union School District  
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## Citizens' Oversight Committee (COC) of the Cajon Valley Union School District

### Minutes Adopted

#### CALL TO ORDER

The meeting of the Citizens' Oversight Committee was called to order by Deanna Markle on October 9, 2019 at 9:05 a.m. at the Cajon Valley Union School District.

**Members Present:** Steve Devan, Susan Holtz, Robert (Bob) Kiesling, Deanne Markle, and Sheri Runyen.

**District Staff:** Charles Allen, Scott Buxbaum, Sharon Clay, Sharon Dobbins, Jon Guertin, Vickie Hayman, and Lisa Krueger.

#### WELCOME AND ROLL CALL

Sharon welcomed everyone and introduced the new committee member, Susan Holtz, to the members who were not present at the July meeting.

#### APPROVAL OF MINUTES

The minutes from the April 10, 2019 meeting were approved on a motion made by Steve Devan, seconded by Bob Kiesling, and carried 5-0. The minutes from the July 10, 2019 meeting (previously tabled due to the lack of a quorum) were approved on a motion made by Bob Kiesling, seconded by Steve Devan, and carried 5-0.

#### PROJECT UPDATES

Sharon reviewed the status of the current bond projects, noting that the contingency budget has been increased due to the interest earned, along with the savings from the Vista Grande Modernization project.

Sharon reported that the Johnson Elementary School project has been designed and is awaiting DSA (Division of the State Architect) plan approval. Construction is expected to begin over winter break, with occupancy in the fall.

The District is currently planning the replacement of seven (7) portable classrooms at Naranca Elementary School with permanent buildings using contingency funds. The Naranca project is expected to begin in early summer 2020.

#### BUDGET UPDATES

Sharon reviewed the following budget information:

Prop C Budget Status Report: This report showed the total budget for each project, as well as the committed and expended amounts, and budget remaining. As of 6/30/19, there was \$19,187,883 remaining in unspent Prop C bond funds. Sharon also reviewed the cash flow overview report for Props C and D.

Prop EE Bond Fund: These reports showed the Bond authorization (issued and remaining), as well as revenues and expenditures. As of the 6/30/19 report date, there was an uncommitted fund balance of \$1,038,682, with a remaining authorization of \$14,000,000.

## **FACILITIES MASTER PLAN**

Sharon reviewed the projects identified in the Facilities Master Plan and discussed the prioritization process. She highlighted that the District worked with a financial advisor to size a new bond measure so that the highest priority projects, such as security and replacement of portable classroom buildings, can be completed without raising property taxes above current rates. This measure will be on the March 3, 2020 ballot.

## **2020 BOND MEASURE**

Deanne inquired as to a potential survey regarding the possible passage of the bond. Scott shared that a survey was conducted, which indicated likely passage by a small margin. Scott also pointed out that the fact that the bond is structured so that taxes will not increase should help with voter support, especially when they can see noticeable improvements to the schools in the community.

Further discussion ensued regarding improving the facilities at Flying Hills School of the Arts, which will be expanding to eight grade next year. Consensus was that improvements are needed to facilitate the school's performing arts focus, as well as new building being needed to accommodate growth.

Deanne inquired about funds for an IT upgrade, and it was shared that the new bond has some capacity for technology.

## **DISCUSSION/OTHER**

Discussion ensued regarding voter profiles and the effects on local voting numbers, which was followed by discussion about charter schools and the effects of lower overall enrollment in Cajon Valley. Sharon shared that, despite charter schools attracting a number of students away from Cajon Valley, Flying Hills' enrollment has increased due to becoming a TK-7 campus and its branding as a performing arts school; next year it is expected to grow even more by adding 8<sup>th</sup> grade.

Further discussion was had about charter schools and the legal requirements for school districts to provide facilities when requested.

## **ADJOURNMENT**

The meeting was adjourned at 10:20 a.m.

## **NEXT MEETING**

The next COC meeting is scheduled for Wednesday, January 8, 2020 at 9:00 a.m. in Professional Development Room #1.