

## Typing Certificates

The following locations can help you to obtain a typing certificate. Each location has separate hours, costs and procedures, please contact the sites directly for any questions. **All locations require a valid picture identification card.**

The Southern California American Indian Resource (SCAIR)  
 offers a typing test for a fee of **\$5.00**  
**By appointment only: 619-328-0676**  
**(Must achieve a minimum of 25 WPM to obtain certificate)**  
 239 East Main Street, El Cajon  
 SCAIR.org

San Diego Continuing Education offers a **FREE** 5-minute timed test at the locations below, no appointment is necessary however you must complete an application online or in person to receive a 7 digit CSID number. **Sdce.edu/services/testing/keyboarding**

|   |   |   |
|---|---|---|
| T-TH 9:00 A.M.<br>M-W 6:00 P.M.<br>SA 9:30 A.M. | Cesar Chavez Campus -<br>Room 318           | 1901 Main St., San<br>Diego 92113         |
| M, W, F 1:30 P.M.<br>T, TH 6:00 P.M.            | Educational Cultural -<br>Complex Room C103 | 4343 Ocean View Blvd.,<br>San Diego 92113 |
| M-TH 2:00 P.M.                                  | Mid-City Campus - Room 307                  | 3792 Fairmount Ave.,<br>San Diego 92105   |
| T 9:00 A.M.                                     | North City Campus - Room<br>112             | 8355 Aero Dr., San<br>Diego 92123         |
| M-TH 10:30 A.M.<br>M-TH 1:30 P.M.               | South Metro Career Center -<br>Gompers Room | 4389 Imperial Ave., San<br>Diego 92113    |
| T, TH, F 9:00 A.M.<br>M, W 1:30 P.M.            | West City Campus - Room<br>207              | 3249 Fordham St., San<br>Diego 92110      |

Other locations offer a typing certificate for a fee, the following locations are **cash only**. Please contact each location for specific times and appointments.

### Montgomery Adult School

3240 Palm Ave., San Diego  
 (619) 600-3800  
 Cost: \$10

### Chula Vista Adult School

103 Fourth Ave., Chula Vista  
 (619) 796-7000  
 Cost: \$10

### National City Adult School

517 Mile of Cars Way, National City  
 (619) 336-9400  
 Cost: \$10

### San Ysidro Adult School

4220 Otay Mesa Rd., San Ysidro  
 (619) 428-7200  
 Cost: \$10

### Grossmont College (Business Tech. lab)

8800 Grossmont College Dr., El Cajon  
 (619) 644-7548  
 Cost: \$7-non-student \$3-student

### Foothills Adult School

1550 Melody Ln., El Cajon  
 (619) 588-3500  
 Cost: \$5