

**Classified Employees Work/Holiday Calendar – Cajon Valley USD
2019-2020**

Jul 4	Th	INDEPENDENCE DAY OBSERVED (Legal Holiday)
July 30	Tues	Early Start Sevick Staff (227 days)
Aug 6	Tues	Counseling Technicians, Community Liaisons (FACE), Office Assistant IIs, School Office Managers (221 days)
Aug 12	Mon	Designated CNS Leads (212 days)
Aug 13	Tues	CNS Staff: OA II (212 days)
Aug 14	Wed	School Office Open to Public
Aug 15	Th	Designated Office Asst. IIs, Health Assts., Health Care Specialists (210 days); Designated CNS Leads (209 days)
*Aug 16	Fri	WORK DAY FOR ALL STAFF - Bus Attendants, School Bus Drivers, Van Drivers (208 days); CNW IIs at Elementary Sites (208 days), Designated CNS Leads (208 days), Early Childhood Lead I/II, EDP Leads/Assistants (209 days) ALPs, BIS, Campus Aides, Campus Safety Assts., Child Nutrition Workers I and II, COTAs, Designated Middle School CNS Leads, Designated Community Liaisons, Designated Delivery Drivers, ELDAs, EDP Aides, Guidance Technicians, IAs, Office Aides, Office Asst. Is, SECAs, SLPAs, Vocational Ed Assistant (206 days); Library Media Techs (170 days)
Aug 19	Mon	NON-DUTY DAY – (All classified employees working 206 days or less)
Aug 20	Tues	WORK DAY FOR ALL STAFF
Aug 21	Wed	SCHOOL BEGINS: Students Return
Sept 2	Mon	LABOR DAY (Legal Holiday)
Nov 11	Mon	VETERANS DAY (Legal Holiday)
Nov 25-29	M-F	THANKSGIVING RECESS
Nov 28-29	Th-F	THANKSGIVING HOLIDAY (Legal/Local Holiday)
Dec 23-24	M-Tu	NON-DUTY DAYS (260 days/12 month employees)
Dec 23-Jan 13		WINTER RECESS (15 Days)
Dec 23-Jan 1		WINTER HOLIDAY (Local/Legal Holidays)
Jan 13	Mon	Professional Development (Non-student day) – WORK DAY FOR ALL STAFF - less than 12 months (except Transportation)
Jan 14	Tues	SCHOOL RESUMES
Jan 20	Mon	MARTIN LUTHER KING JR. DAY (Legal Holiday)
Feb 10	Mon	LINCOLN DAY (Legal Holiday)
Feb 17	Mon	WASHINGTON DAY (Legal Holiday)
Apr 6-Apr 17		SPRING RECESS (10 Days)
Apr 10	Fri	SPRING HOLIDAY (Local Holiday)
Apr 20	Tues	SCHOOL RESUMES
May 25	Mon	MEMORIAL DAY (Legal Holiday)
Jun 18	Th	Last Day: Students
Jun 18	Th	Last Day: All Child Nutrition Workers (206, 208, 209, 212 days), ALPs, BIS, Campus Aides, Campus Safety Assts. COTAs, Designated Community Liaisons, Designated Delivery Drivers, ELDAs, EDP Aides, Guidance Technicians, IAs, Office Aides, Office Asst. Is, SECAs, SLPAs, and Vocational Ed Asst. (206 days); Library Media Techs (170 days)
Jun 19	Fri	Last Day: CNS Staff: OA II (212 days); Designated Office Assistant IIs, Health Assistants, Health Care Specialists (210 days); Early Childhood Lead I/II, EDP Leads/Assistants (209 days); Bus Attendants, School Bus Drivers, Van Drivers (208 days)
Jun 25	Th	Last Work Day: Counseling Technicians, Community Liaisons (FACE), Office Assistant IIs, School Office Managers (221 days)
June 26	Fri	Last Work Day: Early Start Sevick Staff (227 days)

***IMPORTANT:** Friday, August 16, 2019 is a work day for all staff, so that everyone can attend the Welcome Back Breakfast and CV Conference.

DATES TO REMEMBER

Elementary Parent Conference Days: Nov 12-22 (Minimum day schedule/excluding Monday, Nov 11 – Veterans Day (9 days)

Minimum Days for all Students: Every Monday (except Holidays) and the Last School Day – June 18, 2019

DATES OF INTEREST

Public Schools Month: Option of any week in April Day of the Teacher: Second Wednesday in May

Classified Employee Appreciation Week: Third full week in May

Note: Refer to Classified Employees' Salary Schedule for designated duty days

Board Approved: 1/15/19; Rev. 4/1, 4/16, 5/21/19